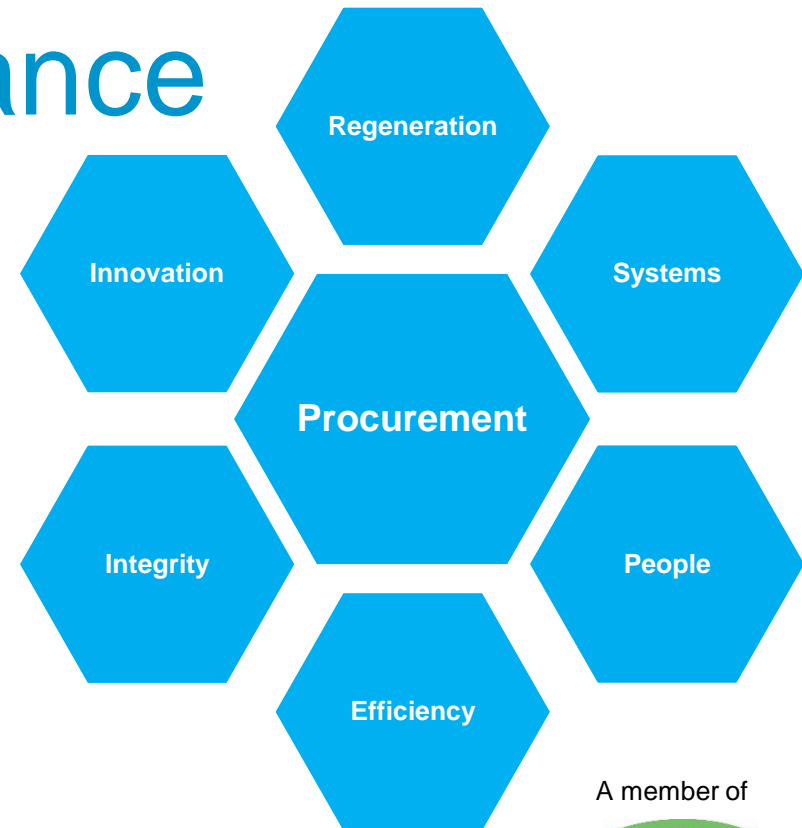


# Planned maintenance framework 2014

refresh briefings



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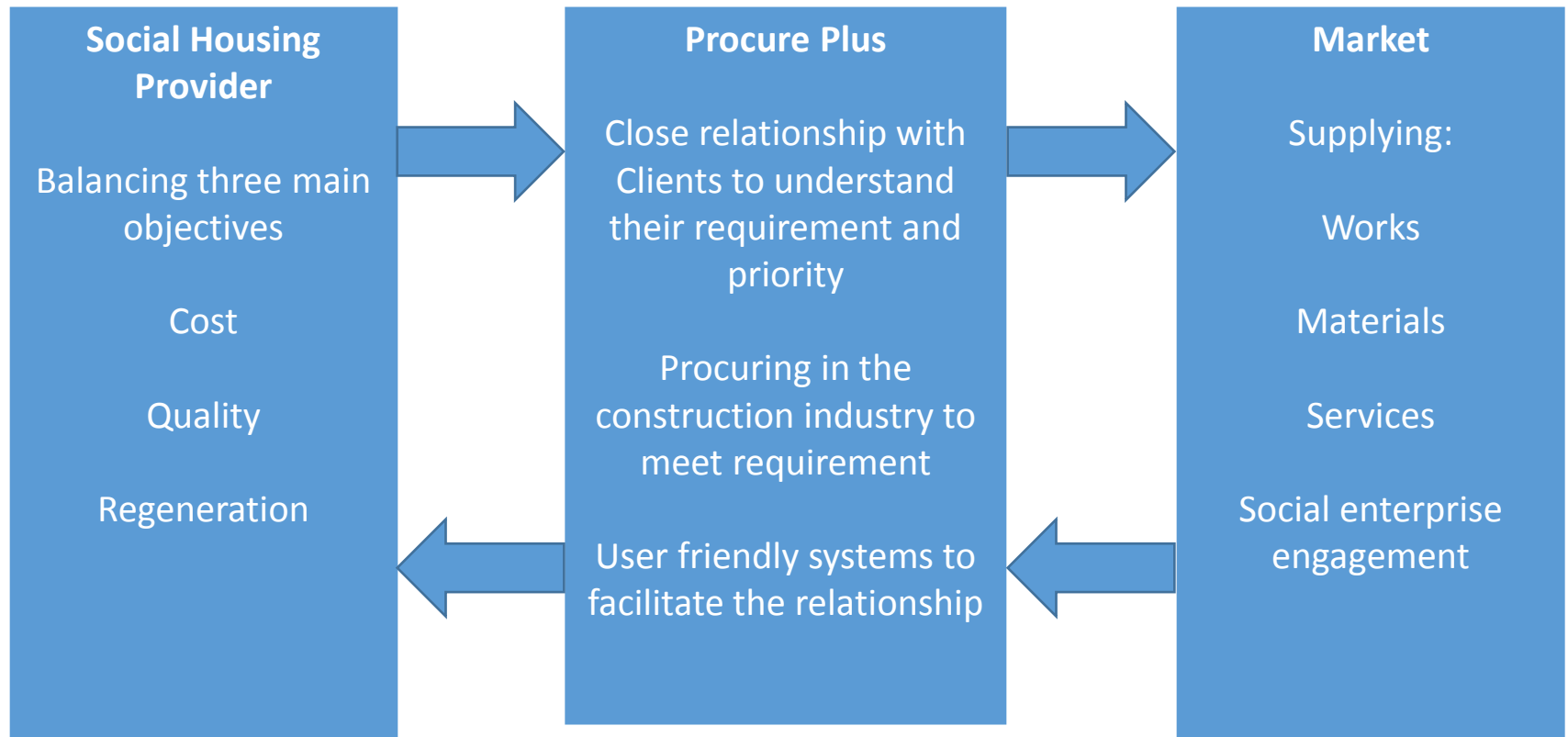
# Welcome!

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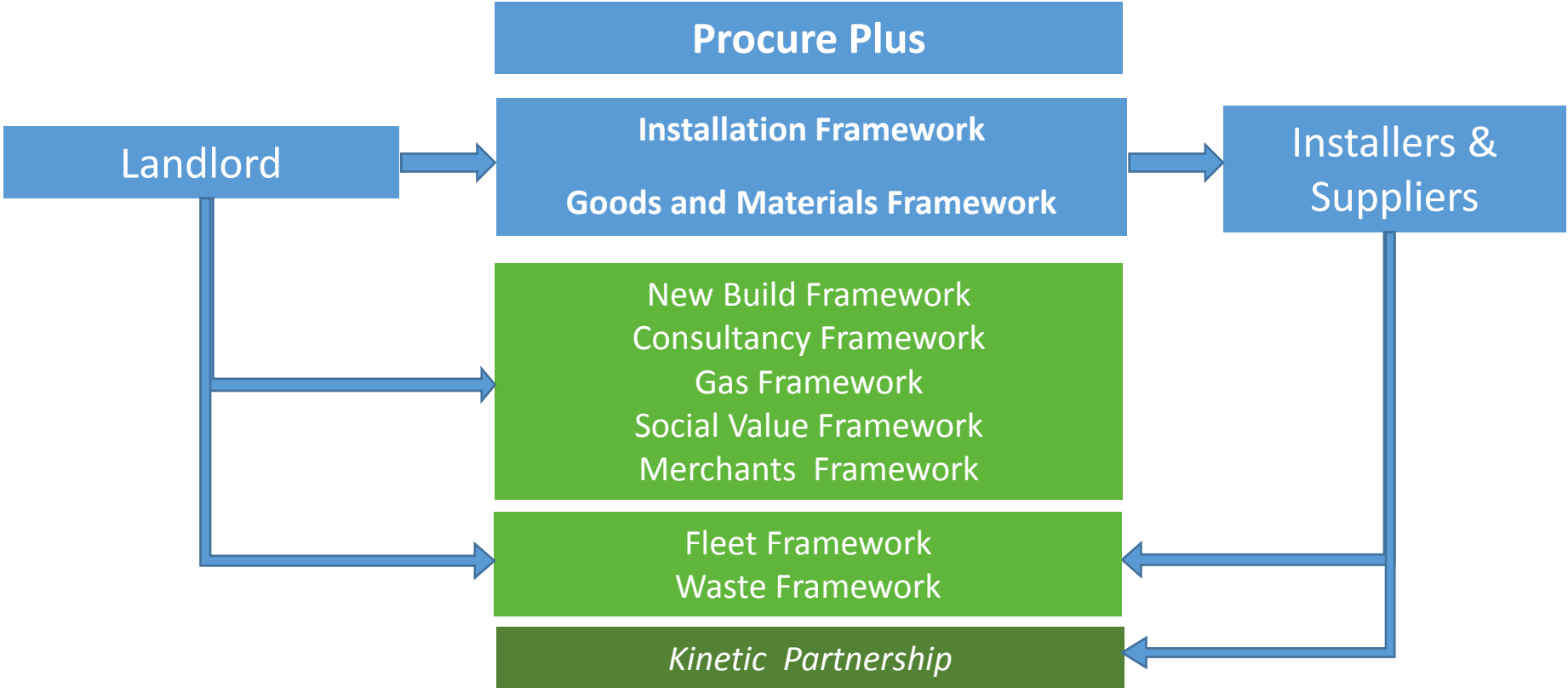


- Welcome to Re:allies
- Points of Procure Plus contact (on handout)
- Agenda:
  - Principles of the framework
  - Operational projects

# Roles and responsibilities



# Frameworks



# Principles of the framework

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- Planning
  - *'By failing to prepare, you are preparing to fail'*
- Collaboration
  - *'Alone we can do so little, together we can do so much'*
- KPIs
  - *'What gets measured, gets done'*

- Kickstart meetings
- ‘Standard’ Kickstart agenda
- Communication

1. **Attendees and apologies**
2. **Purpose of the meeting**
3. **Responsibilities and roles – Distribute and complete communication log**
4. **Project particulars**
  - a. Property numbers , addresses and types
  - b. Work to be undertaken
  - c. Materials and specification required
5. **Key Dates**
  - a. Programme issued by contractor .....
  - b. Surveys start .....
  - c. Target Cost Issued .....
  - d. Start on site .....
  - e. Scheme Duration .....
6. **Target costing**
  - a. Aspect to be used.
  - b. Property types.
  - c. Training requirements.
7. **Clients requirements**
8. **Health and Safety , site welfare facilities and waste**
9. **Pilot properties**
10. **Time in properties**
11. **Trainee / Sense of place allocation**
12. **Any other business**
13. **Next meeting**

# Collaboration

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- Communication
- Accredited installer training
- Review meetings
- Problem solving
- Escalation procedure

# Key Performance Indicators

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- Responsibilities
- Measures
- Targets and thresholds
- Traffic-light system
- Live quality monitoring & review



- Principle – promoting regeneration and relieving unemployment
- Min 2 trainees per £1m (different for some lots)
  - Clarification of terms
  - Aggregation
  - 'Near miss' contract values
- Recruitment, training and progression in partnership
- Living wage plus
- Temporary labour

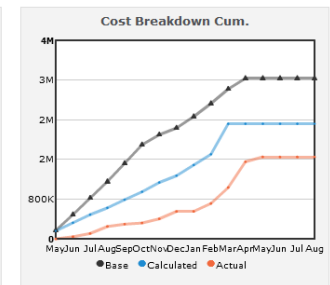
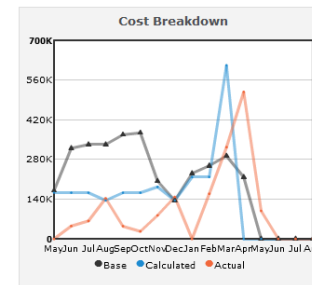
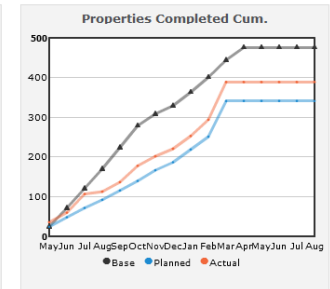
# Schemes Plus



- Instant access, shared platform
- Project management
  - Forecast, planned and actual dates
  - Forecast, planned and actual costs
- Ordering materials
- Acceptance of properties / schemes
- Invoicing
- Reporting suite



## Schemes Plus





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# Thank You

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